



Southwinds at the Moorings

c/o: Keystone Property Management Group
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Dear Southwinds Neighbors,

It is with great pleasure that we announce a change to our Southwinds property management staffing structure. This new staffing plan will provide for a more hands on approach to the overall management of our community as we will now have onsite management for 20 hours per week along with senior management oversight provided at 5 hours per week.

Keystone Property Management Group has provided us with Sue Vogt as our new Southwinds Property Manager. Sue comes to us with the kind of experience that we believe will be of great benefit to our community. Her career in the field of property management has been focused heavily on higher level community and condominium management. In her work with us thus far, Sue has provided excellent communication to our residents and has been working to ensure the timely completion of our many maintenance projects. She has experience managing large property projects and has done an outstanding job in coordinating and executing our current roof projects. Sue is currently hard at work on the pre-staging phase of the upcoming building 6 paint project.

Over the last several weeks Sue has been working at Southwinds part-time two days per week. Her hours have now been increased to 20 hours per week. Sue will be onsite at Southwinds Monday through Thursday from 8:00am to 1:00pm.

Michael Barber, who has provided his exemplary services to Southwinds for many years, has assumed an expanded management position with the Keystone Property Management Group. In his new role as Senior Property Manager, Michael will still be available to assist and consult with Sue and Southwinds, sharing his wealth of knowledge about our community and his many contractor connections. Michael will also be at Southwinds on Fridays, allowing him to close out the work week and provide Sue any information she may need for the week ahead.

Sue will be our primary Keystone contact, with Marty, Chuck, and Lori reporting directly to Sue.

We know that all of the staff at Keystone will continue to work hard for the benefit of our Southwinds community. Please join us in wishing them all much success and appreciation for the hard work and services they provide.

Your Southwinds Board of Directors,

John Damoose, President